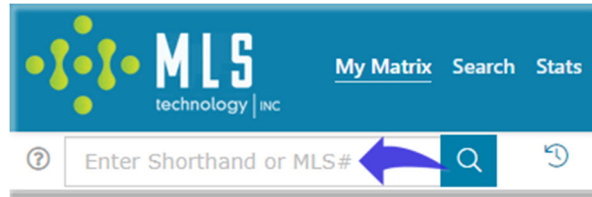


Speed Bar Basics



The Speed Bar allows quick listing searches using abbreviations and shortcuts. Criteria can be entered directly into the Speed Bar or changed after running a search to narrow your results. You can also save your Speed Bar search as a shortcut to use it again in the future. The Speed Bar accepts two types of input:

Speed Bar Shorthand: A series of simple codes you enter into the Speed Bar. Matrix translates your entries into search criteria and runs the corresponding search.

Speed Bar Shortcuts: Any Matrix search that you've 'Saved As' a Speed Bar shortcut. Enter its name in the Speed Bar, and Matrix runs that saved search.

Note: Use spaces between Shorthand codes, not commas

Shorthand Examples:

- MLS Numbers: 2100699, 2100420, or 2100421
- Status: A for Active; C for Closed; P for Pending
- Property Type: RES (*residential*), COM (*commercial*), LND (*vacant land*), LSE (*leasing*)
- Street Number and Name: 123 Main (enter exact Street Name and omit Street Type)
- Street Name: Main (enter exact Street Name and omit Street Type)
- City: City name
- Price (In Thousands): \$500-550 or \$500+ or \$500- (*this is the current price for Actives; the Sales Price for Solds*)
- Bedrooms and Bathrooms: 4+ (*four or more bedrooms*) and 3+ (*three or more bathrooms*)
- Approx. Square Feet: 2000+ sqft (*two thousand or more sqft*) or 2000-2500 sqft (*two thousand to two thousand five hundred sqft*)
- Agent Search: AG Brown or AG Adam Brown
- Office Search: OFF Century*

Combining Shorthand Codes Examples:

- RES A (*Residential Active listings*)
- RES A 74003 (*Residential Active listings in Zip Code 74003*)
- RES A 74003 \$400+ 2+ (*Residential Active in 74003 at \$400,000 or above with two or more bedrooms*)